
PANGUITCH CITY COUNCIL MINUTES

PANGUITCH CITY OFFICE
CONFERENCE ROOM, 25 S 200 E
PANGUITCH, UTAH 84759
MARCH 10, 2026, 5:30 PM

Those present at the City Council meeting were Mayor Kim Soper, City Manager Mat Houston, City Recorder Tyrissa Howell, City Attorney Barry Huntington, and Council Members David Dodds, Cindy Stewart, Tracy Wright, Mike Sarles, and James Kinsey.

Others in attendance were Lane Mecham and Nancy Dalton, both in attendance via ZOOM.

The meeting was called to order at 5:30 p.m.

OPENING CEREMONY

Council Member Tracy Wright conducted the opening ceremony.

ADOPTION OF THE AGENDA

Mike Sarles moved, seconded by Cindy Stewart, to adopt the agenda. The motion passed with all in favor.

APPROVAL OF THE MINUTES

Tracy Wright moved, seconded by James Kinsey, to approve the minutes. The motion passed with all in favor.

PATCHWORK PARKWAY HIGHWAY 143 – NANCY DALTON

Nancy Dalton spoke with the City Council about the Patchwork Parkway Highway 143 kiosk project. They are seeking a grant through the Outdoor Recreation Grant to replace 3 kiosks and add 6 new kiosks.

James Kinsey moved, seconded by David Dodds, to pay \$6002.63 for kiosk funding. The motion passed with all in favor.

Mike Sarles moved, seconded by Cindy Stewart, to approve the in-kind match of \$7,175.54. The motion passed with all in favor.

RFP NEPA ENVIRONMENTAL REVIEW – LANDFILL EXPANSION ON BLM LAND

Three bids were received for the NEPA environmental review. Jones and Demille for \$26,930, Sunrise Engineering for \$37,200, and Dudek for \$290,745.

David Dodds moved, seconded by Tracy Wright, to accept Jones and Demille's Bid of \$26,930. The motion passed with all in favor.

SIGNAGE – SUMMER'S KITCHEN AT 95 N MAIN

James Kinsey moved, seconded by David Dodds, to approve the signage at 95 North Main for Summer's Kitchen. The motion passed with all in favor.

SIGNAGE – OLIVIA'S GIFTS AT 85 N MAIN

Tracy Wright moved, seconded by Mike Sarles, to approve the signage at 85 North Main for Olivia's Gifts. The motion passed with all in favor.

BUSINESS LICENSE/ BEER PERMIT – SUMMIT FUEL AT 595 N MAIN

Tracy Wright moved, seconded by David Dodds, to approve the business license for Summit Fuel at 595 North Main. James Kinsey abstained. The motion passed.

Tracy Wright moved, seconded by Mike Sarles, to approve the off-premise alcohol permit for Summit Fuels at 595 North Main. James Kinsey abstained. The motion passed.

BUSINESS LICENSE/BEER PERMIT – SUMMIT FUEL AT 195 N MAIN

Tracy Wright moved, seconded by David Dodds, to approve the business license for Summit Fuel at 195 North Main. James Kinsey abstained. The motion passed.

Tracy Wright moved, seconded by David Dodds, to approve the off-premise alcohol permit for Summit Fuels at 195 North Main. James Kinsey abstained. The motion passed.

BUSINESS LICENSE/BEER PERMIT – SUMMIT FUEL AT 575 E CENTER

Tracy Wright moved, seconded by Mike Sarles, to approve the business license for Summit Fuel at 575 East Center. James Kinsey abstained. The motion passed.

Tracy Wright moved, seconded by David Dodds, to approve the off-premise alcohol permit for Summit Fuels at 575 East Center. James Kinsey abstained. The motion passed.

BUSINESS LICENSE/ BEER PERMIT – SUMMIT FUEL AT 435 E CENTER

Tracy Wright moved, seconded by Mike Sarles, to approve the business license for Summit Fuel at 435 East Center. James Kinsey abstained. The motion passed.

Tracy Wright moved, seconded by David Dodds, to approve the off-premise alcohol permit for Summit Fuels at 435 East Center. James Kinsey abstained. The motion passed.

BUSINESS LICENSE – THUNDERHORSE MERCANTILE, LLC AT 47 N MAIN

Tracy Wriugh moved, seconded by Mike Sarles, to approve the business license for Thunderhorse Mercantile, LLC at 47 North Main. The motion passed with all in favor.

PANGUITCH CITY/ SCHOOL DISTRICT PROPERTIES

Lane Mecham stated that the school district would like the city shop yard and the BIC building property, and if that is not possible, the district would like 50 feet of the city shop yard.

EXECUTIVE SESSION

David Dodds moved, seconded by Mike Sarles, to enter an executive session at 6:00 pm to discuss property acquisition with Kim Soper, Mat Houston, Tyrissa Howell, Barry Huntington, David Dood, Cindy Stewart, Tracy Wright, Mike Sarles, and James Kinsey in attendance. The motion passed with all in favor.

James Kinsey moved, seconded by Tracy Wright, to exit the executive session at 6:20 PM. The motion passed with all in favor.

PANGUITCH CITY/ SCHOOL DISTRICT PROPERTIES

Panguitch City offered the School District the City shop yard and the BIC building for \$300,000.

DEPARTMENT REPORTS

Jail – The County is working on a grant to expand the inmate facilities.

Abandoned vehicles – Two vehicles have been abandoned on Center Street. The Sheriff’s Office is working through the process to have them towed.

Planning Commission – The Planning Commission will be holding a Public Hearing for titles 16 and 17 of the municipal code.

Outdoor Recreation Grant – The Outdoor Recreation Grant is due Friday, March 13th. Panguitch City will be asking for \$120,000 to place a pavilion at the baseball fields.

Springs – The Forest Service attempted to burn the piles at the springs, but decided it was too dry and will have to wait until next year.

ADJOURNMENT

David Dodds moved to adjourn the meeting at 6:30 PM.

Kim Soper, Mayor

Tyrissa Howell, City Recorder